

INTERNAL AUDITING FOR ASSISTANTS AND BEGINNERS

(Become a Professional Internal Auditor)

COURSE OUTLINE

- 1. Introduction † IIA standards and Code of Ethics**
- 2. The concept of governance, risk management and internal controls and understanding the requirements of King IV**
- 3. Performing a risk-based internal audit-**
- 4. Best Practices in internal audit methodology**
 - **Planning**
 - Development of expectations
 - Systems/process description
 - Risk and control identification
 - Audit programme/ audit procedures design
 - **Performing an engagement**
 - Working paper documentation
 - Audit evidence
 - Findings and documentation
 - Review of deliverables
 - **Communicating results**
 - Drafts and financial reporting
 - Management comments and actions
 - **Quality Control and Project Wrap Up**
 - Quality improvement program
 - Supervision
 - File wrap-up and ongoing project management

FEES

The course attracts a fee of **K590,000** inclusive of tuition, reference materials, certificate of attendance, morning and afternoon teas/refreshments/ coffee and lunch.